

CCP4 Working Group 2 (WG2)

The aim of the present document is to define the terms of reference of WG2 in relation to WG1, the executive committee and the community.

WG2 constitutes itself from the UK-crystallographic community, maintaining a wide geographic spread, and reports to: CCP4 WG1 chair / CCP4 executive committee.

Terms of reference.

WG2 oversees the activities of CCP4 to organise and/or sponsor meetings and presents a forum for active crystallographic representatives of MX groups sited in geographic locations across the UK to exchange information and to co-ordinate their activities. The prime activity of WG2 is to organize CCP4's most important conference, the two-day Study Weekend (SW) held in January on a chosen subject, and the ensuing publication *proceedings*, an Acta Cryst. special issue. WG2 will meet at least twice per annum to achieve the following goals:

Organise the annual SW; WG2

- selects a topic, following suggestions made by members of WG1 at the current SW
- determines the location
- appoints the organisers
- suggests chairs and speakers
- scrutinises the program
- debriefs the SW

Serve as a platform for CCP4 developers to interact with active crystallographic users from the wider MX community across the UK; WG2

- provides a forum for CCP4 developers to meet and coordinate activities with real users from MX laboratories
- provides feed-back to the CCP4 team and developers on recent program developments
- serves as an alpha testing environment for CCP4 software developments
- identifies the needs of the user community in defining new areas on which CCP4 should focus its developments and of aspects of current software which would benefit from future changes

Advise on CCP4 – MX community interactions; WG2 may make suggestions on the organisation of CCP4 courses and meetings, software roll-outs, web-presentation, etc.

Meetings.

WG2 meets several times per year to achieve the goals set out in the terms of reference. It is proposed that the meetings will consider a geographical spread within the UK.

- January meeting: Debrief of the CCP4 SW. The topic for the forthcoming SW is set, and meeting organisers are suggested, which are thereafter contacted by the Chair.
- June meeting: Presentation by the meeting organisers of the SW and a discussion with suggestions for topics and speakers.
- September meeting: This will serve to feedback on the meeting organisation and to clarify any issues remaining.

Further topics may be set by the Chair as required.

WG2 - Composition.

Eligible for membership of CCP4 Working Group 2 are: (a) Structural Biology PIs at any UK University, Research council laboratory or charity funded Institute who are eligible to hold a structural biology grant; (b) Experimental Officers in long term posts at any UK University, Research council laboratory or charity funded Institute with oversight for crystallographic computing and/or data collection for groups of ten or more crystallographers; (c) Crystallographers in UK based companies holding a CCP4 commercial licence.